

The Alpha Epsilon Zeta Official Constitution

Article I – Name

This organization shall be known as Alpha Epsilon Zeta Fraternity, Incorporated.

Article II – Purpose

Mission Statement:

Alpha Epsilon Zeta Fraternity, Incorporated is dedicated to promoting and fostering professionalism, brotherhood, unity, tradition, culture, and high moral values. Every brother of Alpha Epsilon Zeta Fraternity, Incorporated strives to live by the “ideal man” philosophy that entails excelling both professionally and academically. Its goal is to create the largest South Asian network amongst professionals and graduate schools. The Founding Fathers believed in these ideals and came together in order to establish an organization that would produce future leaders in our community.

Article III – Membership

Membership is open to all undergraduate and graduate students of any major currently registered as students at the University of California, Berkeley. In order to apply for membership, one must maintain a cumulative grade point average of 2.0 to continue matriculation in Alpha Epsilon Zeta Fraternity, Incorporated. To achieve *High Honors* you must maintain a cumulative grade point average of a 3.5 for that semester. Each Alpha Epsilon Zeta Fraternity, Incorporated body can determine its own internal grades policy. For information on your campus’s grades policy, please refer to the Grades Policy Outline. Along with academics, Brothers are required to maintain a proper attendance record to meetings. Failure to do so results in demerits, or “strikes.” Each Alpha Epsilon Zeta Fraternity, Incorporated body can determine its own internal strike policy. For information on your campus’s strike policy, please refer to the Strikes Policy Outline.

Section I: Types of Members

Only currently registered students, faculty, and staff may be active members in a registered student organization. Only active members may vote or hold office.

Membership in AEZ Fraternity, Incorporated includes Active Brothers, Inactive Brothers, and Alumni.

- Active Brothers: As an Active Brother you may vote, run for office, head a social event, or call a special meeting as defined in Article V, Section C. Your vote will not count, however, in the elections of the officers of any campus. This is solely decided by that campus’s active members.
- Inactive Brothers: As an Inactive Brother you may vote on fraternity wide propositions. Your vote will not count, however, in the elections of the officers of any campus. This is solely decided by that campus’s active members.

- Officers: As an Officer you may perform all activities of an active and you are responsible for the tasks outlined in your officer description as well as those that are introduced to you while holding office, granted they are of reasonable measure.

Article IV – Officers/Elections

Section I: Elected Officers

The elected officers of the organization shall be (in no hierarchical order):

- President
- Senior Vice President
- Pledge Coordinators
- Vice President of Professionalism
- Secretary
- Alumni Relations Chair
- Treasurer
- Marketing Chair
- Tech Chair

Section II: Appointments

- The active brothers of each campus shall appoint newly pledged members to Alpha Epsilon Zeta Fraternity, Incorporated.
- Subject to approval of a majority 2/3 vote, these newly inducted members will then immediately have those powers associated with Active Members.

Section III: Elections

- Qualifications: Candidates for the Officer positions must have been Active Members for at least one semester unless otherwise approved by a majority two-thirds vote by current semester officers.
- Process: Elections will take place during the penultimate week of the spring semester/quarter every school year.
- Every Active Brother will have one vote and each will hold equal weight.
- Any brother(s) of Alpha Epsilon Zeta Fraternity, Incorporated who is not running for office may collect and tally the ballots and announce the newly elected officers. Traditionally, the President and Senior Vice President count the votes confidentially and announce the winners immediately after the results are known. If either of these individuals is running for reelection, another Active or Inactive Brother who is present and not running for a position must be selected to tally the votes.
- To run for a position on the Board of Directors, a Brother must be either a graduating senior or alum. For more information on the Board of Directors, refer to the Board of Directors By-Laws document.

Section IV: Term of Office

- Each officer will be allowed to hold his positions for a maximum of two terms, but must go through reelection after the first term.
- One term is equivalent to two semesters or three quarters.

Section V: Primary Signatory

- The primary signatory shall be the President.

Section VI: Roles of Brothers

- A. The President of Alpha Epsilon Zeta Fraternity, Incorporated is responsible for overseeing all operations of the organization and representing the Fraternity at annual meetings with administrators of the University of California, Berkeley and the Walter A. Haas School of Business.
- B. The Senior Vice President is responsible for coordinating all rush activities, managing expansion efforts and securing corporate sponsorship.
- C. The Pledge Coordinators are responsible for organizing and managing the pledge process during the fall semester. The Pledge Coordinators are responsible for crafting and designing all pledge assignments and leading the Thursday meetings during which the pledges formally convene with all the active brothers.
- D. The Vice-President of Professionalism is responsible for planning internal professional development workshops throughout the year. He is free to ask others to hold these workshops if others in the organization are more knowledgeable in a specific field. In addition, the Vice President of Professionalism will work with the Pledge Coordinators to hold professional development activities for pledges. He will also be responsible for leading a team to continue the Professional Reality Forum series.
- E. The Marketing Chair is responsible for spearheading all endeavors oriented around cementing Alpha Epsilon Zeta Fraternity, Incorporated's presence within the campus arena and extending the organization's reach into the wider professional world. He is also responsible for organizing the annual Alpha Epsilon Zeta Fraternity, Incorporated Spring Banquet.
- F. The Secretary is responsible for securing the location of each meeting, taking meeting minutes, recording brothers' attendance, and timing the length of each meeting. The secretary's role can be quite versatile as the President may call upon him to assist with an array of operational tasks.
- G. The Treasurer is responsible for managing and allocating Alpha Epsilon Zeta Fraternity, Incorporated's funds for external and internal purposes. He is also responsible for conducting fundraisers and reporting finances to Active Brothers on a regular basis. He should work with the Alumni Relations Chair on the annual alumni donation initiative.

- H. The Alumni Relations Chair is responsible for holding the alumni-rush dinner, the thrice yearly alumni newsletter, coordinating the alumni donation program, notifying the alumni of upcoming events, working with alumni to increase interaction between actives and alumni, and acting as an overall liaison between the alumni and active bodies.
- I. The Tech Chair is responsible for keeping the website current and assisting the Marketing Chair on initiatives regarding promotion of events. This may include, but is not limited to, creating and monitoring event pages on the Alpha Epsilon Zeta Fraternity, Incorporated website, setting up online payment systems, and creating marketing collateral such as fliers.

Article V – Meetings

- A. The organization shall hold General Meetings once a week. The President shall call and conduct the meetings.
- B. General Meetings consist of all brothers of Alpha Epsilon Zeta Fraternity, Incorporated and will be held every Thursday of every school week and at the President's discretion outside of the normal school year.
- C. Special Meetings can be called by any brother in Alpha Epsilon Zeta Fraternity, Incorporated.
- D. In the President's absence, the Senior Vice President will run meetings. In his absence and in order of succession: Vice-President of Professionalism, Secretary, Treasurer, any Active Member, and finally, any Inactive Member.
- E. The agenda for every meeting shall be prepared no later than ten hours before the meeting. Any issue arising after this constraint shall be discussed after completion of the original agenda.
- F. All meetings are mandatory for Active Brothers of the organization.
- G. Exceptions are allowed for family emergencies, medical problems, or any special circumstances. Special circumstances are determined by the President.

Article VI – Constitutional Amendments

All amendments, additions or deletions to this document must be filed with the LEAD Center in 102 Hearst Gym.

- A. Any brother may propose an amendment at a general meeting.
- B. Alpha Epsilon Zeta Fraternity, Incorporated shall amend the constitution immediately upon ratification by a two-thirds majority vote. All amendments shall be filed with SAS at 102 Sproul Hall.
- C. Upon altering the constitution at the University of California, Berkeley, other chapters will adopt the same change and implement the same change.

Article VII – Dissolution

Dissolution of Alpha Epsilon Zeta Fraternity, Incorporated shall be effective if there are no members (of any kind) matriculating at the University for two consecutive semesters and no alumni residing within a 50 mile radius. If either of the two conditions holds, Alpha Epsilon Zeta Fraternity, Incorporated will remain intact. Any unspent funds will be allocated to all of its past members (all kinds) according to their investment in the organization.

All unspent ASUC funds shall remain the property of the ASUC; all Graduate Assembly funds shall remain the property of the Graduate Assembly. Remaining privately-obtained funds may be donated to another nonprofit organization with prior approval of the ASUC Senate Finance Committee.

Article VIII – Pledge Process

We will not haze according to California State Law. We will not restrict membership based upon race, color, national origin, religion, sex, gender identity, pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (including membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services).

Section I: Requirements

- The Official Alpha Epsilon Zeta Fraternity, Incorporated application form must be completed before the end of the rush process.
- The Rush must display a desire to become part of a larger South Asian network.
- The Pledge must have spoken with all active brothers of the organization.

Section II: Pledge Process

- Once approved by the organization's current brothers, a pledge must undertake and complete a pre-determined pledge process.

Section III: Induction

- Upon completion of the pledge process, an induction ceremony (initiation) will be held recognizing each individual's commitment to the "ideal man" philosophy.
- At the end of the ceremony, each brother will be presented wearing the Fraternity's colors in business professional attire.

Article IX – Conduct

- Alpha Epsilon Zeta Fraternity, Incorporated must hold the *highest* level of professionalism in every endeavor it pursues.
- The organization will reflect and respect the ideas and views of many.
- Each and every brother of this organization is an equal, regardless of age, religion, ethnicity, or class status.
- As a brother of this organization, one must communicate with his fellow brothers in such a way that does not infringe upon their ideas or beliefs.
- As a brother of this organization, one is required to participate in regularly scheduled service events unless approved by the President.

Article X – Collaborations

Alpha Epsilon Zeta Fraternity, Incorporated will reach out to other organizations both on and off campus in order to utilize resources and expand the size and scope of the Alpha Epsilon Zeta Fraternity, Incorporated network.

